

Your Guide to Competing and Performing - INFO C (Revised March 2019)

Please read all the following information carefully!

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1. What you need to fill in and send us

EVENT - IFDPA MARCH / IFDPA OCTOBER

Please use this summary to assist you with all outstanding forms and requirements as part of your booking.

Overview of Forms and Information

Information & Booking Forms

- Please read our booking conditions fully - Info A
- Fill in the overall booking form, this is our contract with you – Form B
- Please read our “Your Guide to Competing and Performing” document (this document) fully – Info C

Competition Entries

- If you wish to enter Group Dance Championships please read and complete - Form D
- If you wish to enter Solo & Duo Open Dance Championships read and complete - Form E
- If you wish to enter The Dance Magics Challenge please read and complete - Form F
- If you wish to enter Sing Starz please read and complete - Form G
- If you wish to enter RoXity Street & Hip Hop Championships please read and complete - Form H

Showcase Performance & Pre-Parade

- If you wish to enter a IFDPA Showcase please read and complete - Form I
- If you wish to apply for a Disney Performing Arts Onstage Showcase Performance please read and complete - Form J
- If you wish to apply for IFDPA Pre-Parade please read and complete - Form K

Entries, Showcase and Pre-Parade Summary

- Once you have filled in all your applicable entry, showcase and pre-parade forms as detailed above (info and forms A to K) then fill in the overall summary form, this helps us process and administrate your applications faster - Form L

Additional Forms and Information

- Travel Form – please include all travel details for all guests included on the booking – Form M
- IFDPA jackets- please return form including sizes for all dancers – Form N
- Participation Consent – Should be completed and returned for each performer– Form O
- School/Teacher Declaration – Should be completed by school owner/teacher – Form P

This document lists the documentation required as part of your booking agreement. Should any of the above information not be received by the deadlines detailed on www.ifdpa.co.uk we reserve the right to cancel your accommodation and your participation in the IFDPA festival.

Please sign all documents relevant to your requirements and entries and return to Take Us 2 The Magic, 50 Morthen Road, Wickersley, Rotherham, S66 1EN.

Please retain copies for your reference.

2. Quick glance IFDPA opportunity overview

Below you will find a quick glance guide to key information about each aspect of IFDPA

- **IFDPA Group Dance Championship**

- Primary, junior and senior categories (plus all age in musical theatre/variety and Open Dance)
- Group categories only
- Jazz, contemporary, ballet, tap, musical theatre/variety, open categories
- For full details see FORM D

- **Solo & Duo Open Dance Championships**

- Designed to accommodate all dance styles in one unique competition
- Solo and Duo Categories
- Primary, junior and senior categories
- For full details see FORM E

- **The Dance Magics Challenge**

- Special Disney themed fun dance challenge
- Primary, junior, senior and all age categories
- Duo and Group categories
- For full details see FORM F

- **Sing Starz**

- Our dedicated singing competition
- Open and Disney themed categories
- Solo, Duet and Group Categories
- Primary, junior, senior and all age categories
- For full details see FORM G

- **Roxity Street & Hip Hop Championship**

- Our dedicated Street and Hip Hop championships
- Primary, junior and senior categories
- Beginner, intermediate and advanced skill categories
- Solo and Group (crew) categories
- For full details see FORM H

- **IFDPA Showcase**

- All schools/groups attending IFDPA will be offered a showcase slot.
- Perform on the IFDPA stage
- 5 minutes performance time
- For full details see FORM I

- **Disney Performing Arts Onstage Showcase Performance**

- Minimum group size 20 people (with minimum 10 performers)
- Perform on a Disney stage
- 20 minute performance
- Minimum age is 5 years old
- Subject to audition and conditions
- For full details see FORM J

- **IFDPA Performing Arts IFDPA Pre-Parade**

- Parade through Disneyland Paris with your peers
- Minimum age is 8 years old
- Subject to audition, rehearsal and conditions
- For full details see FORM K

3. IFDPA general information, standards and rules

In respect of all opportunities over the weekend of the IFDPA event, Take Us 2 The Magic and Disneyland Paris expect that certain criteria will be observed and adhered to for your safety and the safety of the performers and your public and to make your experiences as magical as possible. Any failure by yourself or your participants to respect these standards will result in you, and/or your participants, removal from the event with no refund.

- Entrants are solely responsible for ensuring they appear at the designated venue on time for all performances.
- Choreography must be placed 1 metre from the back of the stage and be a safe distance from the sides and front of stage. You must be confident that your dancers will not be at risk of falling or injury, and that all tricks, tumbles and balances can be safely and competently performed.
- All choreography must be rehearsed and deemed safe, you must be confident that your dancers are secure and confident in their execution.
- Dangerous props such as fire, swords, and knives are strictly prohibited. No form of liquid gel, aerosol, glitter may be used that can adversely affect the dancing surface or staging area. No live props permitted.
- We advise that you make your own risk assessment.
- No professionals, principals or coaches are allowed to take part in the competition. They are welcome to take part the showcase performances.
- Entries will only be accepted if relevant entry form is fully completed (including names and ages of all participants) and received within 4 weeks of your booking, accompanied by appropriate music no later than 12 weeks before the event, upon this date a review of all entries will be undertaken, and if there are any categories with fewer than 3 entries the category may be withdrawn and entrants in the category will be notified accordingly.
- Any abuse of fellow competitors or threatening behaviour towards Take Us 2 The Magic employees or authorised partners will terminate the entrant's opportunity to perform in the event or any future events. Foul language at any event will not be tolerated. Any perpetrators will be asked to leave the event premises.
- All entrants under the age of 16 years must be assisted by a nominated responsible adult at events. Our child protection policy requires this. All groups are given 2 assistant wristbands, above that we apply the following ratio: 1 adult assistant to every 5 performers. Assistants must be of same sex as changing room they are assisting in. The chaperone will be accountable for the behaviour and welfare of the minors in his/her charge and liaise with Take Us 2 The Magic personnel as to direction on the day of the event.
- By entering all contestants grant their permission to Take Us 2 The Magic and authorised partners to use their photographs and /or videos in connection with advertising, TV, website, news coverage and social media marketing.
- Entries will be accepted on a first come, first served basis and will be limited to the amount of performance time available. Take Us 2 The Magic also bears the right to refuse entries at their discretion.

- Take Us 2 The Magic reserves the right to change any venue or times at short notice. Wherever possible Take Us 2 The Magic will endeavour to inform the competitor in advance of such changes but cannot be held responsible should this not be possible.
- Entry will not be permitted as a standalone package nor sold on the day. Entry will only be available as part of a published package available from Take Us 2 The Magic.

Ethical behavior

Competitors will always act in a dignified manner with sportsman-like behavior. Competitors will treat other competitors in the manner in which they would like to be treated themselves and respect the decision of the judges with regards themselves and other performers.

Conduct backstage, on or around the stage

Competitors must:

- Be punctual and well-behaved backstage
 - Be friendly with their fellow competitors and never be a distraction to a fellow competitor's performance
 - Be quiet and refrain from rehearsing while waiting for their turn to compete
- Conduct while observing in the audience.

Members of the audience are expected to treat all competitors with respect and refrain from making unnecessary noise or unnecessary movement during a performance. However, once the performance concludes cheering and encouragement is very welcome. Any guests who do not respect these rules will be asked to leave the event premises.

Costumes

Costumes must cover the intimate parts (buttocks, bust and pubic areas) of the dancer's body with non-transparent material of any colour except tan or flesh colour during the whole performance. If transparent material is used to cover these areas, it must be lined with non-transparent material. Bikini tops, tube tops and cropped tank tops are prohibited in all age divisions. In females, exposing the breasts is prohibited; male dancers are permitted to perform bare-chested. Bare feet performances are permitted but at the risk of the performer.

Full shoe must be worn at all times when not on stage.

Pointe shoes are only permitted in the senior ballet category if worn by ages 13 and over.

Where costume criteria are provided, such as for the pre-parade experience, these criteria must be strictly adhered to or the participants inclusion will be revoked.

Acro/Tricks

We understand acro/tricks definitions vary across schools/competitions. Please find a list below of what IFDPA class as acro/tricks, please bear in mind there may be variations and alternate names for acro/tricks movements...

Aerial Cartwheel, Back Walkover, Back Layout, Back Tuck, Front Tuck, Cartwheel, Elbow Stand, Chest Stand, Front Aerial, Front Walkover, Hand Walking, Handspring, Handstand, Human Pyramid, Nip-Up, Roundoff, Valdez, Shoulder Stand (duo trick), Pitch Tuck (duo trick), Lawnmower (duo trick), Swizzle (duo trick).

Acro/tricks are scored as part of the judging in the following categories...

IFDPA Group Dance Championships - Group Contemporary & Open Categories

Group contemporary and Open categories allow acro/tricks, this is to allow dancers to express themselves with all their skills. Acro/tricks must be in tune with the theme and choreography of the routine. Points may be deducted if the routine is deemed to be acro/tricks orientated. We leave this to the discretion of the judges. Contemporary is about the fusing of genres and should be music/choreography led and no one genre should take over the entire routine, the same applies to acro/tricks. Please read the Contemporary section guidelines and outline.

- PGMC - Primary Group Contemporary
- PGOD - Primary Group Open Dance
- JGMC - Junior Group Contemporary
- JGOD - Junior Group Open Dance
- SGMC - Senior Group Contemporary
- SGOD - Senior Group Open Dance
- AaGOD - All Age Group Open Dance

IFDPA Solo/Duo Open Dance Championships - All Categories

The Dance Magics - All Categories

RoXity Dance Championships - All Categories

We understand that acro/tricks may occur as part of choreography and flow in other categories, these will however not be scored as part of judging and will not effect overall scoring or placing.

Make-up, movements and themes

Make-up and costume must be age and gender appropriate, and they must suit the discipline in which they are used.

Make-up and costume may never be offensive to the public or other competitors.

Music must also be appropriate for the age division of the dancer/s.

Age appropriate material

Principals and choreographers should pay close attention to age appropriateness when choosing themes for children and juniors, making a special effort to avoid sexually inviting moves, morbid themes, brutal fighting, killing etc.

Religious or political themes

If religious or political symbols are used as decoration and or/costume, they must suit the theme and choreography in which they are used. Such symbols must always be in good taste, and they must not be offensive to the public or other competitors. Personal jewellery should not be worn unless it is a part of the costume.

Injury and property loss

Take Us 2 The Magic and its authorised partners are not liable for any injury or property loss sustained at or during the event. Please ensure you have adequate personal travel and performance insurance to cover these eventualities. All participants/principals must sign the insurance waiver form supplied on registration.

Music and Time Limits

- Music must be provided in advance for all performances for checking no later than 12 weeks before the event.
- Any performance applied for will be unconfirmed pending receipt of suitable music. In the event of last minute bookings, if suitable music is not in house 14 days prior to the performance, the performance will be withdrawn without refund; music cannot be accepted on arrival in resort
- Take Us 2 The Magic will not be held responsible for the quality or poor production of such recordings and has no liability or responsibility to find alternative or replacement backing tracks for the competitors.
- All music must be sent digitally, cut within the allotted time. Each track must be renamed to correspond with the entry and must include the school name, entry title, track name and individual names if solo or duo entry, for example 'Stars Dance School, JSOE, When You Wish upon a Star, Sarah Smith'
- Music will be stopped at the allotted time for the performance, it is therefore imperative that you do not run over as your performer will face disappointment when their routine is cut short.
- Music must not include any actual or implied explicit lyrics. Music must not feature any actual or implied adult or offensive themes. All dancers must be aware of the lyrics in the music they use.
- Principals are required to bring a copy of all music themselves as backup to the event; one copy on USB
- Points may be deducted for exceeding time limits.
- Groups or individuals will be disqualified if routines excessively overrun the maximum allowed time limit

Summary of performance time limits

- Group entries – maximum of 4 minutes
- Solo/duo entries – maximum of 2 minutes
- Sing Starz Solo/Duets – maximum of 3 minutes
- Sing Starz Groups – maximum of 4 minutes
- IFDPA showcase performance – maximum of 5 minutes if entering in the solo/duo and/or group dance championships or an extended slot for non-competitive groups who are not entering any solo and/or group competition entries. Minimum age is 3 years old with no upper age limit
- Disney Performing Arts On Stage – showcase performance of 15-20 minutes, subject to a minimum of 10 performers aged 5 and over and application acceptance
- IFDPA Pre-Parade – commitment to a 1 hour rehearsal during IFDPA

4. IFDPA venue rules and information

It is requested that all guests are familiar with this document in advance of the event, as the conduct must be adhered to during the IFDPA Dance Championships and Disney performance elements

- In the event of a medical emergency within the venue please contact the closest member of the IFDPA Event Team, identifiable by their t-shirt
- Standing during performances is strictly prohibited, guests who persistently stand will be asked to leave
- No belongings to be taken into the theatre, aisles to be kept clear at all times
- Please show respect to all participants by remaining silent during performances
- Fire Exits will be clearly marked, please familiarise yourself upon arrival
- No unauthorised persons will be permitted backstage and to the changing areas
- Take Us 2 The Magic and its authorised partners are not liable for any injury or property loss sustained at or during the event.
- During any Disney performance elements, although these are not in the IFDPA venue we do respectfully request that you adhere to the conduct detailed within this document.

All entrants must report to the check-in registration point at least 20 minutes before each entry, unless instructed otherwise.

You will be allocated a shared changing area for the duration of the competition, this should also act as your cloak room for your spare costumes. We recommend you bring your own mirrors and hanging facilities if required. Under no circumstances should any costumes be taken into the theatre or costume changes take place in the theatre, no large bags will be permitted into the theatre they must be kept in the changing area. Following the conclusion of IFDPA we ask that you ensure all belongings and litter are removed promptly.

For reasons of security and child protection the only people permitted into the changing area will be dancers displaying their dancer wristband and up to 5 designated chaperones from each group. Each principal are asked to confirm to Take Us 2 The Magic a list of their approved chaperones. Identity bracelets will be given to the principal to distribute, no other persons other than Take Us 2 The Magic staff will be permitted access to these areas.